

**TOWN OF HILDEBRAN
COUNCIL’S CHAMBER
ALBERT PARKHURST
MUNICIPAL COMPLEX**

**JANUARY 24, 2022
7:00 PM**

**REGULAR MEETING
MINUTES**

CALL TO ORDER	Mayor Hildebrand called the regular meeting of the Town Council to order at 7:00 p.m. The meeting was streamed live via the Town’s YouTube channel.
INVOCATION	A moment of silence was observed.
PLEDGE OF ALLEGIANCE	Council Member York led the Pledge of Allegiance to the United States Flag.
COUNCIL PRESENT	The following members of the Board were present: Mayor Wendell Hildebrand and Council Members Ben Honeycutt, Mike Smith, Jody York and Terry Weaver. There is one vacant seat.
STAFF PRESENT	The following staff members were present: Attorney Redmond Dill, Town Manager Logan Shook, Town Clerk Alice Sanders, and Finance Officer Fredrick Rankins.
CITIZENS & MEDIA	See attached sheet.
APPROVAL OF AGENDA	Town Manager Shook requested to amend the agenda to add “Consider Approval of Budget Amendment for Town Newsletter Mailings” to Old Business. Council Member Honeycutt requested to amend the agenda to add “Discussion of Rebuilding the Tower” to Old Business. There being no objections, Council Member Honeycutt made a motion to approve the agenda as amended. All voted in favor.
APPROVAL OF MINUTES	Council Member York made a motion to approve the December 20, 2021 remote regular meeting minutes and the January 3, 2022 special meeting minutes as presented. All voted in favor.
PUBLIC COMMENTS	Beverly Nichols thanked Council for continuing to represent the residents of Hildebran.
OLD BUSINESS: CONSIDER APPOINTMENT TO FILL VACANT TOWN COUNCIL SEAT AND OATH OF OFFICE	Staff received five qualified applicants to fill the vacant Council seat and Council was provided all applications prior to the meeting to review. Mayor Hildebrand opened the floor for nominations. Council Member York nominated Michael “Mike” Stroupe. There being no other nominations, Council Member Honeycutt made a motion

to close nominations. All voted in favor,

Council Member Honeycutt made a motion to appoint Michael “Mike” Stroupe to the Hildebran Town Council, to fill the vacant position resulting from the resignation of Derek Cline, effective immediately and ending December 2024. All voted in favor.

Mayor Hildebrand preformed the swearing in of Council Member Michael “Mike” Stroupe. A copy of the oath is hereby incorporated by reference and made a part of these minutes (Attachment A).

CONSIDER APPROVAL OF ZTAS AND ORDINANCES ADDRESSING THE MODIFICATION OF SPECIFIC LANGUAGE RELATED TO SENATE BILL 300 CRIMINAL JUSTICE REFORM

SB 300 was passed into law on September 2, 2021. The law included a stipulation that local governments remove misdemeanor charges from certain types of ordinances, as well as make efforts at decriminalizing the remainder of their local ordinances. The Planning Board reviewed the Planner’s proposed text amendments during the November 9, 2021 session. Council held a public hearing to introduce the proposed text amendments on December 20, 2021. The following six text amendments were presented for approval.

ZTA 2022-1 Remove Sec. 3-1.11 (d) from Section 3. Nuisance Codes and Violations, Article 1 Nuisance. Council Member Honeycutt made a motion that the Town Council adopt the proposed Zoning Text Amendment 2022-1 and incorporate into the Town of Hildebran Code of Ordinances. His motion also included that the proposed text amendment is consistent with the recommendations of the Hildebran Comprehensive Plan and the proposed text amendment is consistent with other officially adopted plans. All voted in favor. A copy of the ZTA and ordinance is hereby incorporated by reference and made a part of these minutes (Attachment B).

ZTA 2022-2 Remove Sec. 3-2.14(a) of Section 3. Nuisance Code and Violations, Article 2 – Abandoned, Nuisance and Junked Motor Vehicles. Council Member Honeycutt made a motion that the Town Council adopt the proposed Zoning Text Amendment 2022-2 and incorporate into the Town of Hildebran Code of Ordinances. His motion also included that the proposed text amendment is consistent with the recommendations of the Hildebran Comprehensive Plan and the proposed text amendment is consistent with other officially adopted

plans. All voted in favor. A copy of the ZTA and ordinance is hereby incorporated by reference and made a part of these minutes (Attachment C).

ZTA 2022-3 Rewrite Section 4.3 Penalty for Violation of Section 4: Emergency Management. Council Member Honeycutt made a motion that the Town Council adopt the proposed Zoning Text Amendment 2022-3 and incorporate into the Town of Hildebran Code of Ordinances. His motion also included that the proposed text amendment is consistent with the recommendations of the Hildebran Comprehensive Plan and the proposed text amendment is consistent with other officially adopted plans. All voted in favor. A copy of the ZTA and ordinance is hereby incorporated by reference and made a part of these minutes (Attachment D).

ZTA 2022-4 Rewrite Section 5-2.7: Failure to comply with order of Article 2. – Minimum Standards for Non-Residential Buildings. Council Member York made a motion that the Town Council adopt the proposed Zoning Text Amendment 2022-4 and incorporate into the Town of Hildebran Code of Ordinances. Her motion also included that the proposed text amendment is consistent with the recommendations of the Hildebran Comprehensive Plan and the proposed text amendment is consistent with other officially adopted plans. All voted in favor. A copy of the ZTA and ordinance is hereby incorporated by reference and made a part of these minutes (Attachment E).

ZTA 2022-5 Rewrite Section 16.7 Penalties for Violation of the Town of Hildebran Zoning Ordinance. Council Member Honeycutt made a motion that the Town Council adopt the proposed Zoning Text Amendment 2022-5 and incorporate into the Town of Hildebran Zoning Ordinance. His motion also included that the proposed text amendment is consistent with the recommendations of the Hildebran Comprehensive Plan and the proposed text amendment is consistent with other officially adopted plans. All voted in favor. A copy of the ZTA and ordinance is hereby incorporated by reference and made a part of these minutes (Attachment F).

ZTA 2022-6 Rewrite Section 10.0 Penalties for Violation of the Town of Hildebran Subdivision Ordinance. Council Member York made a motion that the Town Council adopt the proposed Zoning Text Amendment

2022-6 and incorporate into the Town of Hildebran Subdivision Ordinance. Her motion also included that the proposed text amendment is consistent with the recommendations of the Hildebran Comprehensive Plan and the proposed text amendment is consistent with other officially adopted plans. All voted in favor. A copy of the ZTA and ordinance is hereby incorporated by reference and made a part of these minutes (Attachment G).

CONSIDER APPOINTMENT TO COMPREHENSIVE PLAN STEERING COMMITTEE

Town Manager Shook stated that there is one vacant position on the Comprehensive Plan Steering Committee that needed to be filled by a council member. Council Member Stroupe volunteered. Council Member York made a motion to appoint Council Member Stroupe to the Comprehensive Plan Steering Committee. All voted in favor.

CONSIDER APPOINTMENT TO TOWN OF HILDEBRAN COMMITTEES

Town Manager Shook stated that he was originally appointed to VEDIC, however, he felt that he could better serve on the Burke Economic Development committee. Council had no objections. Council Member York suggested that Karen Robinson serve as the Town’s representative on VEDIC since she has served on the committee in the past. Council had no objections. Council Member York made a motion to appoint Town Manager Shook to the Burke Economic Development committee and Karen Robinson to the VEDIC committee. All voted in favor. A copy of the revised Town of Hildebran Committees is hereby incorporated by reference and made a part of these minutes (Attachment H),

CONSIDER APPROVAL OF BUDGET AMENDMENT FOR TOWN NEWSLETTER MAILINGS

Town Manager Shook stated that a budget amendment in the amount of \$3,200 was needed to mail out two newsletters to citizens in 2022. Council Member Honeycutt made a motion to approve a budget amendment in the amount of \$3,200 for the purpose of mailing two Town newsletters in 2022. All voted in favor. A copy of the budget amendment is hereby incorporated by reference and made a part of these minutes (Attachment I).

DISCUSSION OF REBUILDING THE TOWER

Town Manager Shook stated that he had spoken with Talley and Smith Architecture and has a meeting set up next week. He stated that he would have a presentation ready for Council next month.

**NEW BUSINESS:
CONSIDER APPROVAL OF
FLAG BANNERS**

Town Manager Shook stated that Council had discussed placing US flags around Town during the summer. Staff researched the price between flying actual US Flags versus banners with pictures of the US flag on them and determined that flag banners were more cost effective over the long run. Staff has chosen three different images for Council to choose from. He stated that the cost for the banners is already included in the current year budget.

Council Member York stated that she felt the banners were not necessary and was an added expense. Other Council Members disagreed and preferred to purchase the banners. After discussion, Council Member Weaver made a motion to approve the purchase from Display Sales of 60 flag banners with “Hildebran” typed at the top. Council Members Honeycutt, Smith, Stroupe and Weaver voted in favor. Council Member York was opposed. The motion carried.

**CONSIDER APPROVAL OF
RESOLUTION
CONSENTING TO THE
ADDITION OF MILLER
CREEK SUBDIVISION TO
THE SECONDARY ROAD
SYSTEM OF NC**

Town Manager Shook stated that staff received notification from the NCDOT that the residents of Miller Creek Subdivision have petitioned the NCDOT to take over the streets in the subdivision. The NCDOT is requesting the attached resolution from the Town recommending this action. Council Member Honeycutt made a motion to approve the resolution consenting to the addition of Miller Creek Subdivision, wholly within the corporate limits of the Town of Hildebran, NC, to the secondary road system of the state of North Carolina as presented. All voted in favor. A copy of the resolution is hereby incorporated by reference and made a part of these minutes (Attachment J).

**DISCUSSION OF PARTF
AWARD FOR ROYAL PARK**

Town Manager Shook stated that the Town has officially been awarded the PARTF grant in the amount of \$289,700. The money will be used for the development of Royal Park located at the old school building site.

Beth Heile, a board member of the state PARTF committee, was in attendance and she congratulated and thanked the Mayor, Board Members and Mr. Shook for their application. She praised Town Manager Shook on his diligence during this application process.

**JANUARY FACILITIES
REPORT**

The January Facilities Report was provided for review.

DECEMBER DELINQUENT TAX REPORT Tax Collector Sanders provided the December tax report. A copy of the report is hereby incorporated by reference and made a part of these minutes (Attachment K).

DECEMBER DEPUTY REPORT The December report was provided for review.

COMMITTEE REPORTS Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) – No report.

WPCOG Policy Board – No report.

Burke Economic Development – No report.

Recreation and Tourism Committee – No report.

Water Resource Committee – No report.

VEDIC – No report.

Library Board – Mayor Hildebrand reported that the door count at the library is down, but that ebooks activity is steady. Fees are down and the Morganton library is facing vagrant issues.

OTHER BUSINESS Town Manager Shook informed everyone that Republic Services will be on a normal trash schedule next week. Hildebran was not serviced this week due to the inclement weather.

ARPA FUNDS Council Member Weaver asked if the ARPA funds that the Town has received have been allocated yet. Town Manager Shook stated that they have not been allocated yet but the Town can use those funds for its portion to complete Royal Park, among other things. Council Member Weaver requested to allocate a portion to the Icard Township Fire Department if possible. Town Manager Shook stated that the Town could consider that at its budget retreat. He stated that any money that is allocated would have to be used only for a purpose that the Town could use the money for and that the Town would be responsible for tracking and reporting how the money was spent.

UPDATE ON SHOWING THE HENRY RIVER MILL VILLAGE EPISODE THAT AIRED ON MAGNOLIA TV Council Member Honeycutt stated that Calvin Reyes is still waiting on copyright permission from the Magnolia Network to air the Henry River Mill Village episode and requested to move the date to February 25, 2022 at 7:00

IN THE AUDITORIUM	p.m. Council had no objections.
MOTION DETECTION LIGHTS AT THE PARK	Council Member Honeycutt asked if some of the lighting at the current park could be motion detected. Town Manager Shook stated that he thought there was motion detection lighting already and that he would check.
STEERING COMMITTEE NOTIFICATIONS	Council Member Honeycutt asked about the status of the Comprehensive Plan Steering Committee. Town Manager Shook stated that now that all positions have been filled, he will contact Johnny Wear at the COG and he will be reaching out to the members to set up the first meeting.
TOWN EVENTS	Clerk Sanders stated that she would begin working on getting information out about the Farmers Market to be held from June to September at the Town Hall parking lot. She stated that due to the upcoming construction in the municipal complex parking lot, community yard sales would not be possible. She stated that it would be best to wait until late summer to make a decision about having a craft show. She reminded Council Members Honeycutt and York about the upcoming Essentials of Municipal Government training class this week.
AFFORDABLE HOUSING UPDATE	Town Manager Shook stated that unfortunately, a deal between the property owner and the developer could not be reached at the last minute and the developer was not able to submit a project for Hildebran. The developer will consider the project next year.
TOWN BANNER REMOVAL REQUEST	Council Member York requested that the Town banner under the confederate flag across from CVS be removed.
ANNOUNCEMENTS	None.
ADJOURN	All business being concluded, Council Member Honeycutt made a motion at 7:46 p.m. to adjourn. All voted in favor.

I attest these are the approved minutes of the Board.

Alice Sanders, Town Clerk

Wendell Hildebrand, Mayor