

**TOWN OF HILDEBRAN
TOWN HALL**

**JUNE 12, 2014
6:30 P.M.**

**SPECIAL MEETING
MINUTES**

- CALL TO ORDER** Mayor Cook called the Special Meeting to order at 6:00 p.m. and conferenced in Council Member L. Lowman on her cellular phone and explained to the Board that Mr. Lowman had no voting authority during the meeting.
- COUNCIL PRESENT** The following members of the Board were present: Mayor Cook, Council Members Banks, B. Lowman and Hollowell. Council Members Hildebrand and L. Lowman were absent.
- STAFF PRESENT** The following staff members were present: Attorney Redmond Dill, Office Manager Fredrick Rankins and Town Clerk Alice Sanders.
- CITIZENS PRESENT** See attached list.
- MEDIA** No media attended the meeting.
- OPEN SPECIAL MEETING** Mayor Cook opened the Special Meeting at 6:01 p.m.
- ADOPTION OF AGENDA** Council Member B. Lowman made a motion to adopt the agenda. All voted in favor.
- Council Member B. Lowman made a motion to amend the agenda to add a closed session pursuant to NC General Statute 143-318.11 (a) (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. All voted in favor.
- SCOTT DARNELL, BDI, TO UPDATE COUNCIL ABOUT GRANT INFORMATION** Scott Darnell from Burke Development Inc. informed Council about an upcoming economic development issue and provided information about a possible grant.
- COSTS AND PROCESS FOR REQUESTING BIDS FOR THE PARKING LOT PROJECT** Mayor Cook informed Council that she requested Midstate Contractors Inc. to provide a scope of work and specifications to pave the parking lot in the place of the demolished annex building. The specifications were provided to Council to review. Mayor Cook asked for Council approval for staff to begin obtaining bids in order to have them available to Council at the June 23rd meeting. Mayor Cook informed Council that an easement will be needed on one side of the parking lot. Council Member Banks made a motion to authorize staff to request bids based on the specifications provided by Midstate Contractors Inc. All voted in favor.

ANNOUNCEMENTS None at this time.

ADJOURNMENT All business being concluded, Mayor Cook closed the Special Meeting and Council Member Hollowell made a motion to adjourn at 7:08 p.m. All voted in favor.

I attest these are the approved minutes of the Board.

Alice Sanders, Town Clerk

Virginia Cook, Mayor