

**TOWN OF HILDEBRAN  
TOWN HALL  
COUNCIL'S CHAMBER**

**OCTOBER 26, 2015  
7:00 p.m.**

**REGULAR MEETING  
MINUTES**

**CALL TO ORDER AND  
INVOCATION**

Mayor Cook called the regular meeting of the Town Council to order at 7:00 p.m.

**COUNCIL PRESENT**

The following members of the Board were present: Mayor Virginia Cook, Council Members Brenda Banks, Wendell Hildebrand, Jamie Hollowell, Barbara Lowman and Lee Lowman.

**STAFF PRESENT**

The following staff members were present: Attorney Redmond Dill, Finance Officer Fredrick Rankins, Planner Erin Schotte and Administrative Assistant Rebecah Isenhour.

**CITIZENS PRESENT**

See attached list for other citizens.

**MEDIA**

No one from the media was in attendance.

**PLEDGE OF  
ALLEGIANCE**

The Pledge of Allegiance to the United States flag was led by Council Member Banks.

**ADOPTION OF  
AGENDA**

Council Member Banks made a motion to amend the agenda to add "Surplus Items" under New Business. Council Member Hildebrand made a motion to approve the agenda as amended. All voted in favor.

**APPROVAL OF  
MINUTES**

Council Member B. Lowman made a motion to approve the September 28, 2015 regular meeting minutes. All voted in favor.

**PUBLIC COMMENT**

Berl Childers thanked Council for the financial shape of the Town.

Richard Bell requested the education level of Council members.

Stephanie Higdon read a statement from Troy Smart.

Marti Smith stated that she felt Council did not explore enough options on saving the old school building.

Mark Lackey commented on the lack of an invoice for attorney fees regarding the old school building lawsuit.

**OLD BUSINESS:  
PARK WALKING TRAIL  
ADDITION - BIDS**

David Poore, from West Consultants, reported that request for proposals were solicited from four contractors to connect the current walking trail at the park to the concrete area consisting

of 100 linear feet. Only one contractor responded, Evans Construction, in the amount of \$5,562.50. Mayor Cook stated that the money will come from the allotted park funds in the current budget. Council Member Hollowell made a motion to accept the bid from Evans Construction to connect the walking trail in the amount of \$5,562.50. All voted in favor.

STREET  
MAINTENANCE:  
FOURTH AVE NE, FIFTH  
AVE SE AND FIRST ST  
SE - BIDS

Mr. Poore also submitted request for proposals for 2” asphalt resurfacing, shoulder rebuilding and bonds and mobilization for Fourth Ave NE, Fifth Ave SE and First St SE, individually. He reported that Evans Construction was the only bidder. Mayor Cook reported that the money would come from the Powell Bill fund. Council Member B. Lowman made a motion to accept the bid from Evans Construction for all three streets as follows: Fourth Ave NE \$15,250.00; Fifth Avenue SE \$27,350.00; and First Street SE \$26,495.00. All voted in favor.

NEW BUSINESS:  
2016 CRUISE IN  
PLANNING

Council was presented with an itemized report of expenses for the 2015 cruise ins. Council Member Hildebrand asked about getting sponsors for future cruise ins and festivals. Mayor Cook asked Council to review the report and be prepared to discuss details for the 2016 year at the next meeting. Council Member Banks stated that the cruise ins belong to Rex Lail and she felt the Town should not compete with him.

FINANCIAL  
INSTITUTION DECISION

Mayor Cook reported that the Hildebran branch of First Citizens bank will be closing. Mr. Rankins reported that there are seven accounts at First Citizens. He suggested moving the safe deposit box to BB&T and recommended night deposits at another branch. Mr. Rankins would make the deposits on his way home. Council Member Hollowell made a motion to continue using First Citizens. All voted in favor.

SEWER RELEASE  
REQUESTS FOR  
UNCOLLECTABLE  
ACCOUNTS –  
APPROVAL

Council was given a list of nine sewer accounts that are uncollectable and cannot be sent to debt set off. Mr. Rankins reported that the two larger accounts were due to the properties going into foreclosure and the Town not being made aware. Council Member Banks made a motion to release the nine accounts as requested by staff. All voted in favor.

RESOLUTION – DEBT  
SET OFF

Mayor Cook reported that the resolution needs to be adopted in order for the Town to set off debt against the Department of Revenue. Council Member Hollowell made a motion to approve resolution 10-26-15. All voted in favor. A copy of the resolution is hereby incorporated by reference and made a part of these minutes (Attachment A.)

RESOLUTION –  
APPOINTMENT OF THE  
REVIEW OFFICER

Mayor Cook explained that the resolution will remove Laurie LoCicero as the Town’s review officer and replace with Erin Schotte. Council Member Hildebrand made a motion to approve resolution 10-26-15A. All voted in favor. A copy of the resolution is hereby incorporated by reference and made a part of these minutes (Attachment B.)

CALL PUBLIC HEARING  
– CODE OF  
ORDINANCES  
AMENDMENT FOR  
EMERGENCY  
MANAGEMENT

Mayor Cook reported that in order to provide an avenue whereby the Mayor of the Town of Hildebran can take action in the event of an emergency, an ordinance needs to be adopted and a public hearing needs to be scheduled. Council Member Hollowell made a motion to call a public hearing on Monday, November 23, 2015 at 7:00 p.m. in order to hear comments from the public regarding the addition of an emergency management ordinance to the code of ordinances. All voted in favor.

FACILITIES REPORT

Council was given a report to review. Ms. Isenhour reported that the wifi issue in the gym was resolved and early voting has been going well. She also reported that the Hildebran elementary students are invited to trick or treat at the Farmers Market on Friday, October 23, 2015.

SEPTEMBER TAX  
REPORT

Mr. Rankins gave the September 2015 tax report. The report is hereby incorporated by reference and made a part of these minutes (Attachment C.)

DEPUTY REPORT  
GARY TOWERY

Deputy Towery gave his report for the month of September 2015.

COMMITTEE REPORTS  
& UPDATES

Transportation Advisory Committee (COG) – Mayor Cook reported that on October 16, 2015, she met with engineers at the North Center Street bridge and discussed the bridges at exit 118, 119 and the bridge on North Center Street. She stated that the engineer inspected the concrete and the bridge as a whole at North Center Street and results should be available within 30 days.

Western Piedmont Council of Governments Policy Board - Council Members B. Lowman will attend the November meeting.

Burke Economic Development – Mayor Cook reported that Adden Furniture is closing down and the committee is working on bringing in new businesses. There will be classes for people to learn about new equipment in the furniture and hosiery fields in the future. Classes will be held at Western Piedmont and Catawba Valley Community Colleges. Attorney Dill stated that

there has been a deed transfer of property in Cline Park which should help generate the tax base.

Recreation & Tourism Committee – Council Member Hollowell had no report.

Water Resource Committee – Ms. Schotte had no report.

VEDIC (Valdese) – Mayor Cook reported that there were four businesses that were approved for a loan and one is very close to the Town.

**SURPLUS ITEMS**

Ms. Isenhour provided a list of items to Council that are in the old school building that Council needs to surplus. The items have no value and will be disposed of as provided by law. Council Member Hollowell made a motion to surplus items as reported. All voted in favor.

**OTHER BUSINESS**

None at this time.

**ANNOUNCEMENTS**

None at this time.

**ADJOURNMENT**

All business being concluded, Council Member Hildebrand made a motion to adjourn at 8:01 p.m. All voted in favor.

I attest these are the approved minutes of the Board.

---

Alice Sanders, Town Clerk

---

Virginia Cook, Mayor