

**TOWN OF HILDEBRAN
TOWN HALL
MEETING ROOM**

**MAY 18, 2015
6:00 P.M.**

**RECESSED SPECIAL MEETING
BUDGET WORKSHOP
MINUTES**

- CALL TO ORDER** Mayor Cook reconvened the special meeting/budget workshop at 6:00 p.m.
- COUNCIL PRESENT** The following members of the Board were present: Mayor Virginia Cook, Council Members Brenda Banks, Wendell Hildebrand and Jamie Hollowell. Council Members Barbara Lowman and Lee Lowman were absent.
- STAFF PRESENT** The following staff members were present: Attorney Redmond Dill, Finance Officer Fredrick Rankins, and Office Assistant Greta McKinney.
- CITIZENS PRESENT** See attached list.
- MEDIA** No media attended the meeting.
- ADOPTION OF AGENDA** Council Member Hildebrand made a motion to amend the agenda to add a closed session for personnel reasons. All voted in favor. Council Member Hildebrand made a motion to adopt the amended agenda. All voted in favor.
- CLOSED SESSION** Council Member Hollowell made a motion to recess into closed session at 6:01 p.m. pursuant to General Statute 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. All voted in favor.
- Council Member Hollowell made a motion to return to open session at 6:10 p.m. All voted in favor.
- Council Member Banks made a motion to include a 2% salary increase for all employees and to include the 5% insurance premium increase for full time employees in the FY 2015-2016 budget. All voted in favor. Attorney Dill advised to leave the salary line item as it currently reads in case there are additional adjustments throughout the year.
- ITEM OF BUSINESS BUDGET WORKSHOP** Mr. Rankins reviewed the changes made to the budget worksheet since the last meeting.
- A line item was added to include Federal Highway/DOT for sidewalks on North Center Street in the amount of \$480,000.00.
 - Attorney Fees were pulled out of Professional Services to identify the specific line item fees.

- A new line item for sidewalks was added under Public Works in the amount of \$600,000.00. This amount does not include the 80/20 grant funds. The Town will be responsible for paying the fees upfront and will then be reimbursed 80%, if awarded.
- A new line item was added for Town Banners under Building & Grounds.
- The Torch Run/Special Olympics was taken out of the Deputy's line item to its own line item in Special Appropriations at Council's request.
- Festival/Cruise Ins line item in Special Appropriations was increased.
- A line item was added in Expenditures to include sewer billing expenses in preparation of Icard Water to begin billing and collecting sewer bills for the Town.

ANNOUNCEMENTS None at this time.

ADJOURNMENT Council Member Hollowell made a motion at 6:18 p.m. to recess the special meeting/budget workshop to a date to be determined. All voted in favor.

I attest these are the approved minutes of the Board.

Alice Sanders, Town Clerk

Virginia Cook, Mayor