



Dear Vendor:

The Town of Hildebran is pleased to announce that it will be holding an Oktoberfest on October 28, 2017 from 10:00 a.m. - 4:00 p.m. followed by a Halloween Cruise In with Trunk 'r Treating and live entertainment from 5:30 p.m. - 9:00 p.m. Hildebran is now accepting applications for the Oktoberfest craft show, food and Cruise In. The Cruise In will be a first come first serve basis for food vendors only and vendors are able to work both the Oktoberfest and lead into the Cruise In that evening. Vendors must provide their own drop cord. Deadline for applications are

September 25, 2017.

### **Oktoberfest Schedule of Events**

Oktoberfest

|                          |   |
|--------------------------|---|
| Craft Show               | 10:00 a.m. - 4:00 p.m.                              |
| Vendors Arrival          | 8:00 a.m. - 9:30 a.m. (must be set up by 9:30 a.m.) |
| Band                     | 12:00 p.m. - 3:00 p.m.                              |
| Hotel Transylvania Movie | 2:00 p.m. (Hildebran Auditorium)                    |

### **Halloween Trunk 'r Treat & Cruise In**

Looking for Non Profit Organizations, Churches, Businesses or People wanting to give back to the community to provide candy to be given out at the Trunk 'r Treat event on Oct 28th at 5:30 p.m. Come, decorate a parking spot and join in on the fun of Halloween by handing out candy, listening to live music and congregating with friends. There is NO Cost to participate in the event, just bring candy and fill out the attached application due by Oct 20, 2017.

|                |                       |
|----------------|-----------------------|
| Trunk 'r Treat | 5:30 p.m.             |
| Band           | 5:30 p.m. - 8:30 p.m. |

# OKTOBERFEST VENDOR APPLICATION

Exhibit Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Complete Description of Exhibit and Contents:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## FEES

|  |         |          |
|--|---------|----------|
| 12' x 12' Space (Additional spaces are available for an extra \$25 or \$20) - Spaces | #       | _____    |
| Oktoberfest 10 a.m. - 4 p.m.   | \$25.00 | \$ _____ |
| Halloween Cruise In (Food Vendors ONLY) 5:30 p.m.-10 p.m.                            | \$20.00 | \$ _____ |
| Electricity-Oktoberfest or Cruise-In   | \$10.00 | \$ _____ |
| Additional Electricity per space   | \$5.00  | \$ _____ |
| (Vendor must provide their own drop cord and duct tape)                              | TOTAL   | \$ _____ |

Vendors will need to provide their own tables, chairs, and any other items needed to make your booth successful. Vendors need to be set up by 9:30 a.m. on Saturday, Oct 28th, 2017.

For Office Use Only

Paid: Cash or check # \_\_\_\_\_ Date Rec'd \_\_\_\_\_ Amount \$ \_\_\_\_\_ Booth # \_\_\_\_\_

# RULES & REGULATIONS

- Vendor agrees to set up and be ready no later than 9:30 a.m. on Saturday, October 28, 2017 and will stay with exhibit until tear down can begin at 4:00 p.m.
- Vendor agrees to maintain an exhibit that will not be offensive to other exhibitors or show patrons. This includes, but is not limited to offensive odors (ex. Smoke, strong incense, etc.), loud noises (ex. Radios or speakers), and structures that may cause injury to others.
- The Vendor agrees to maintain their exhibit within their 12' x 12' assigned space.
- The Vendor agrees to accept the space(s) assigned by the Town.
- The Vendor agrees that the exhibit fee is non-refundable due to the exhibitor's decision not to participate, or other causes beyond the control of the Town.
- The Vendor agrees that Town officials have the right to evict a Vendor for any reason deemed necessary to maintain a wholesome environment.
- The Vendor agrees that the Town of Hildebran will not provide insurance and that the exhibitor is responsible for their own insurance.
- The Vendor agrees that no free food will be given away, even for donations.

## **Hold Harmless and Rules & Regulations Agreement:**

I. In consideration of being a vendor, service provider or other participant in one or more events conducted by The Town of Hildebran, the undersigned agrees to indemnify, protect and save harmless the Town of Hildebran from all claims, liability or lawsuits, including reimbursement of attorney fees in defending such claims and damage to real or personal property which arises out of, or results from the acts or omissions of the undersigned or resulting from the activities carried on by the undersigned and its employees, agents and representatives. II. I acknowledge that I have read the rules and regulations (above) for the Oktoberfest on Oct 28, 2017 and will abide by them. I understand that if I have violated any regulations, Show officials may terminate my participation without refund. I release the Town of Hildebran, the producers of the event, from any responsibility for theft, damage or loss.

\_\_\_\_\_ agrees to abide by the above rules and regulations.

(Exhibitor's Printed Name)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_