

**TOWN OF HILDEBRAN  
COUNCIL'S CHAMBER  
ALBERT PARKHURST  
MUNICIPAL COMPLEX**

**SEPTEMBER 23, 2024  
7:00 PM**

**REGULAR MEETING  
MINUTES**

CALL TO ORDER	Mayor Hildebrand called the regular meeting of the Town Council to order at 7:00 p.m.
COUNCIL PRESENT	The following members of the Board were present: Mayor Wendell Hildebrand and Council Members Ben Honeycutt, Mike Smith, Mike Stroupe, Terry Weaver and Jody York.
STAFF PRESENT	The following staff members were present: Town Manager Logan Shook, Town Clerk Alice Sanders, Finance Officer Fredrick Rankins, Town Attorney Jared Amos and Town Code Enforcement Officer Kevin Wyatt.
CITIZENS & MEDIA	See attached sheet.
INVOCATION	A moment of silence was observed.
PLEDGE OF ALLEGIANCE	Council Member Honeycutt led the Pledge of Allegiance to the United States Flag.
APPROVAL OF AGENDA	Council Member Honeycutt made a motion to approve the agenda as presented. All voted in favor.
APPROVAL OF MINUTES	Council Member Smith made a motion to approve the August 26, 2024 regular meeting minutes as presented. All voted in favor.
PUBLIC COMMENTS	None.
OLD BUSINESS:	None.
NEW BUSINESS: CODE ENFORCEMENT QUARTERLY REPORT	Code Enforcement Officer Kevin Wyatt provided the quarterly review of code violations in Town. There was a discussion regarding trash being dumped on Cline Park and cameras were suggested to catch people dumping.
UPDATE ON AUDITORIUM RENOVATIONS AND CONSTRUCTION OF ROYAL PARK	Town Manager Shook stated that the Town did not receive three qualified bids for the auditorium renovation project. Some bidders asked for more clarification regarding plumbing and electrical. There were other bidders who wanted to bid but did not attend the pre-bid meeting that was required. He stated that Bakh will reevaluate the bid documents with more plumbing and

electrical information and a second round of bidding will take place in October/November. He also stated that the fabric air ducts have been removed but the new ducts are not up yet.

Town Manager Shook stated that masonry has been happening this week at Royal Park. The Town received three bids on the splash pad. He is following up with questions to bidders in order to determine the lowest bidder. All bids were at budget or below budget.

CONSIDER APPROVAL OF  
ROYAL PARK  
SPONSORSHIP AND  
DONATION POLICES

Town Manager Shook stated that there are three polices regarding sponsorship and donation polices for Royal Park. The first is general information in regards to rules and regulations to sponsor or donate to Royal Park. The second is a policy aimed at sponsoring amenities at the park. The third is a policy aimed at general donations to the park. There being no discussion, Council Member Smith made a motion to approve all three polices as presented as follows: Royal Park Sponsorship Policy, Royal Park Amenity Sponsorship Program, and Royal Park General Donation Program. All voted in favor. A copy of the policies are hereby incorporated by reference and made a part of these minutes (Attachment A).

CONSIDER APPROVAL OF  
BURKE RIVER TRAIL  
ASSOCIATION TO  
RECEIVE  
SPONSORSHIPS/DO-  
NATIONS ON BEHALF OF  
THE TOWN

Town Manager Shook stated that Burke River Trail Association has agreed to oversee and accept funds from donors for sponsorships and donations to Royal Park. Burke River Trail will then forward funds to the Town. He stated that Burke River Trail is currently overseeing similar projects for the Town of Glen Alpine and also assisted the Town of Valdese. There being no discussion, Council Member York made a motion to approve Burke River Trail Association to oversee and accept funds from donors for sponsorships and donations to Royal Park and then forward those funds to the Town of Hildebran. All voted in favor.

CONSIDER APPROVAL OF  
ROYAL PARK  
SPONSORSHIP DONORS

Town Manager Shook stated that to date, the Town has received three amenity sponsorship applications for the Board to approve. The first is from Tex's Fish Camp. During their 50<sup>th</sup> anniversary celebration, they raised funds and donated the proceeds to the Town for the purpose of purchasing playground equipment for Royal Park. The total estimated amount of the playground equipment is approximately \$1,400 more than Tex's Fish Camp was able to donate. Staff asked if Council was in agreement to allow Tex's Fish Camp to claim the

inclusive playground equipment sponsorship given that they raised funds prior to Council setting a dollar amount. Council was in agreement.

The second application is from Dustin Davis from DDI of Hickory in memory of his dad, Wayne Davis, for the amphitheater. The sponsorship amount is \$15,000.

The third application is from Burke River Trail Association for the walking trail. The sponsorship amount is \$5,000.

Council Member Smith made a motion to approve the amenity sponsorships from Tex's Fish Camp for the inclusive playground equipment, Dustin Davis in memory of Wayne Davis for the amphitheater for \$15,000, and Burke River Trail Association for the walking trail for \$5,000. All voted in favor.

SEPTEMBER FACILITIES REPORT

The September facilities report was provided for review.

AUGUST DELINQUENT TAX REPORT

Tax Collector Sanders provided the August tax report. A copy of the report is hereby incorporated by reference and made a part of these minutes (Attachment B).

AUGUST DEPUTY REPORT

The August deputy report was provided for review.

COMMITTEE REPORTS

Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) – Town Manager Shook stated that the Board approved the Town's request to remove the Main Ave E sidewalk project from the NCDOT's State Transportation Improvement Plan.

WPCOG Policy Board – No report.

Burke Economic Development – Town Manager Shook stated that the Board held an audit presentation. The Burke County Planning Board approved the necessary rezoning to move forward with the Burke Megasite project.

Recreation and Tourism Committee – No report.

Water Resource Committee – No report.

VEDIC – No report.

Library Board – No report.

Events Committee – Town Manager Shook stated that the committee would like to call the festival “Hildebran Heritage Festival at Royal Park” and is looking at holding it on 10/17 and 10/18. They would like to hold a Royal Park groundbreaking event on 10/17. It was the consensus of Council to have fireworks at the festival. There was some discussion concerning Council’s float in the Christmas parade. The majority of Council preferred to ride in a golf cart. The Ridgeline Trolley will still be in the parade and Council members can choose to ride in it if they wish.

OTHER BUSINESS:

None.

ANNOUNCEMENTS

WRAL won a \$10,000 grant from the Catawba County Women Who Care. They will also participate in a fashion show at the Hickory Furniture Mart. Council is invited to attend.

Beth Heile and other volunteers will do a litter sweep on Fourth Ave SW on 10/6 at 3:00 p.m.

ADJOURN

All business being concluded, Council Member Honeycutt made a motion at 7:35 p.m. to adjourn. All voted in favor.

I attest these are the approved minutes of the Board.

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Alice Sanders, Town Clerk

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Wendell Hildebrand, Mayor