

**TOWN OF HILDEBRAN  
COUNCIL'S CHAMBER  
ALBERT PARKHURST  
MUNICIPAL COMPLEX**

**MAY 20, 2019  
7:00 PM**

**REGULAR MEETING  
MINUTES**

CALL TO ORDER	Mayor Hildebrand called the regular meeting of the Town Council to order at 7:00 p.m.
INVOCATION	Council observed an invocation.
PLEDGE OF ALLEGIANCE	Clerk Sanders led the Pledge of Allegiance to the United States Flag.
COUNCIL PRESENT	The following members of the Board were present: Mayor Wendell Hildebrand and Council Members Cole Herrell, Ben Honeycutt, Theresa Messer, Mike Smith and Jody York.
STAFF PRESENT	The following staff members were present: Attorney Redmond Dill, Town Clerk Alice Sanders, Interim Town Manager/Finance Officer Fredrick Rankins, Jr. and Town Planner Hunter Nestor.
CITIZENS & MEDIA PRESENT	See attached sheet.
APPROVAL OF AGENDA	Council Member Messer made a motion to amend the agenda to add a closed session for personnel issues and/or attorney/client privilege at the end of the meeting. All voted in favor. Council Member York made a motion to approve the agenda, as amended. All voted in favor.
APPROVAL OF MINUTES	Council Member Messer made a motion to approve the April 15, 2019 special meeting minutes and the April 22, 2019 regular meeting minutes, as presented. All voted in favor.
PUBLIC COMMENTS	None.
OLD BUSINESS: SUBMISSION OF FY 19-20 BUDGET AND CALL A PUBLIC HEARING FOR JUNE 24, 2019	Interim Town Manager/Finance Officer Rankins submitted the recommended FY 19-20 budget to Council for review. Mr. Rankins asked about a pay increase for the current maintenance position and Council was in agreement that no salary increase should be included in the FY 19-20 budget for this position.  Council Member Herrell asked that a pothole on Clarence Towery Circle be repaired.

Council Member York made a motion to call a public hearing for public comments on the FY 19-20 budget to be held on Monday, June 24, 2019 at 7:00 p.m. in the Council's Chamber. All voted in favor.

CONSIDER APPROVAL OF  
RESOLUTION TO  
ESTABLISH A FAÇADE  
IMPROVEMENT PROGRAM

A resolution was presented to Council to establish a façade improvement grant program in the Town in order to promote downtown redevelopment and revitalization. The Town received a \$44,000 Downtown Revitalization Grant from the N.C. Department of Commerce (the Rural Economic Development Division). A program is needed to administer these funds. Council Member Smith made a motion to approve the resolution to adopt the Hildebran Façade Improvement Grant Program, as presented. All voted in favor. A copy of the resolution is hereby incorporated by reference and made a part of these minutes (Attachment A).

NEW BUSINESS:  
CONSIDER APPROVAL OF  
RESOLUTIONS LEASING  
PROPERTY FOR ONE YEAR  
OR LESS

Council Member York made a motion to approve the resolutions for lease of Town property for one year or less, as presented, with the following people/organizations:

- Don Barber-the old Town Hall Administrative Offices along with other vacant rooms located in the same building at 202 S. Center St. as well as the showers in the gymnasium. (Resolution #05-20-19A)
- East Burke Christian Ministries-house located at 103 Third Ave., S.E. (Resolution #05-20-19B)
- FIRST Robotics Challenge (FRC) Burke County Breakouts Team 6888-meeting room in the Albert Parkhurst Municipal Complex located at 202 South Center St. (Resolution #05-20-19C)
- Hildebran Heritage & Development Association (HHDA)- rooms in the basement of the auditorium (rooms 100, 102, 104, 105, 106, 107 and 108) (Resolution #05-20-19D)
- Hildebran-Icard Community Development Council-concession stand, office and girls locker room in the gymnasium. (Resolution #05-20-19E)
- Hildebran-Icard Little League-building located at 207 First Street, S.W. (Resolution #05-20-19F)

All voted in favor. A copy of these resolutions are hereby incorporated by reference and made a part of these minutes (Attachments B, C, D, E, F, G).

CONSIDER APPROVAL OF  
TEMPORARY NON-NC DOT  
ROAD CLOSURE

Bert Smith, from Hildebran-Icard Little League, submitted an application to temporarily close a Town owned section of 1<sup>st</sup> Street, S.W. during baseball and softball

practices/games from August – October 2019 and April - June 2020 from 5:30 p.m. to 9:00 p.m. on weekdays and 8:30 a.m. to 3:00 p.m. on weekends. Council Member Smith made a motion to approve the temporary non-NCDOT road closure of 1<sup>st</sup> Street, S.W., as requested. All voted in favor.

CONSIDER APPROVAL OF CONTRACT WITH WPCOG FOR TECHNICAL PLANNING ASSISTANCE

Council Member Herrell made a motion to approve the contract with Western Piedmont Council of Governments (WPCOG) for Technical Planning Assistance in the amount of \$23,208.00 for eight (8) hours per week, as presented. All voted in favor.

APRIL PLANNING REPORT

Planner Nestor reviewed the April Planning report.

APRIL FACILITIES REPORT

The April facilities report was presented for review.

APRIL DELINQUENT TAX REPORT

Tax Collector Sanders reviewed the April tax report. A copy of the report is hereby incorporated by reference and made a part of these minutes (Attachment H).

APRIL DEPUTY REPORT

The April deputy report was provided for review.

COMMITTEE REPORTS

Transportation Advisory Committee (COG) – Council Member York provided minutes from the meeting. The bridge replacement at Berea Church Rd is still underway. I-40 pavement resurfacing has slowed but is expected to be redirected by late May. Exit 112 is undergoing improvements. Castle Bridge is currently undergoing nightly maintenance.

WPCOG Policy Board – No report.

Burke Economic Development Representative – Council Member Herrell reported that Work in Burke was awarded a \$20,000 grant from Duke Energy. Marves Industries is expanding.

Recreation and Tourism Committee – No report.

Water Resource Committee – No report.

VEDIC – No report.

Library Board – No report.

OTHER BUSINESS

Clerk Sanders reported that she researched the process and policies that would need to be in place in order for a

defibrillator to be placed in the gym. Training is required and since staff is not present during events in the gym, she stated that it might not be possible to get approved for a defibrillator. She contacted the Hildebran Fire Chief who stated that the Hildebran Fire Department has two defibrillators and would most likely be onsite within a few minutes if a 911 call was placed.

Clerk Sanders stated that she had received a call from an individual requesting to use the gym for a wrestling event in 2020. She instructed the individual to put his request in writing to be submitted to the Board for approval. As of the date of the meeting, no request had been received. Council discussed the issues and damages that arose during the last wrestling event and was in agreement that the individual needed to attend a meeting for Council to discuss prior to an agreement.

Deputy Towery asked for emergency contact numbers to be placed in the gymnasium.

Clerk Sanders stated that Simply Green, the Town's recycling contractor, had posted on its Facebook page that it would be ending service within the next few weeks. Mr. Rankins spoke to the owners this morning and was informed that Simply Green is in the process of being bought. The new owners intend to continue providing recycling service to Hildebran in the future; however, the price may increase.

Mayor Hildebrand distributed an email that he had received from a citizen who discussed displeasure of the confederate flag that is in town.

#### ANNOUNCEMENTS

Karen Robinson announced that the Hildebran library will be hosting a book sale on June 25<sup>th</sup> from 9:00 a.m. to 3:00 p.m. Prices will be \$.50 for paperbacks and \$1.50 for hardbacks.

#### CLOSED SESSION

Council Member York made a motion at 7:25 p.m. to recess to closed session pursuant to NC General Statute 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee and/or 143-318.11(a)(3) To consult

with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. All voted in favor.

Council Member Honeycutt made a motion to return to open session at 7:43 p.m.

ADJOURN

All business being concluded, Council Member Honeycutt made a motion at 7:43 p.m. to adjourn. All voted in favor.

I attest these are the approved minutes of the Board.

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Alice Sanders, Town Clerk

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Wendell Hildebrand, Mayor