

**TOWN OF HILDEBRAN
COUNCIL'S CHAMBER
ALBERT PARKHURST
MUNICIPAL COMPLEX**

**AUGUST 24, 2020
7:15 PM**

**REMOTE REGULAR
MEETING MINUTES**

CALL TO ORDER

Mayor Hildebrand called the remote regular meeting of the Town Council to order at 7:18 p.m. The meeting was held by simultaneous communication and was streamed live via the Town's YouTube channel.

INVOCATION

A moment of silence was observed.

PLEDGE OF ALLEGIANCE

Town Attorney Dill led the Pledge of Allegiance to the United States Flag.

COUNCIL PRESENT

The following members of the Board were present: Mayor Wendell Hildebrand and Council Members Derek Cline, Cole Herrell, Mike Smith and Terry Weaver. Council Member Honeycutt was in attendance via telephone.

STAFF PRESENT

The following staff members were present: Attorney Redmond Dill, Town Manager Logan Shook, Town Clerk Alice Sanders and Finance Officer Fredrick Rankins.

**CITIZENS & MEDIA
PRESENT**

See attached sheet.

APPROVAL OF AGENDA

Town Manager Shook requested to amend the agenda to add "Discussion of Greenway Public Transportation Bus Route Changes" as item 7b under New Business. Council Member Herrell made a motion to approve the agenda as amended. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None.

APPROVAL OF MINUTES

Council Member Smith made a motion to approve the July 27, 2020 regular meeting minutes as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None.

PUBLIC COMMENTS

None.

OLD BUSINESS:

None.

**NEW BUSINESS:
FY 19-20 AUDIT REPORT**

The Town's Auditor, S. Eric Bowman, P.A., presented the audit for fiscal year ending June 30, 2020. Council Member Herrell made a motion to approve the audit for

fiscal year ending June 30, 2020 as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None. A copy of the summary audit report is hereby incorporated by reference and made a part of these minutes (Attachment A). The final report will be filed in the Town's records.

DISCUSSION OF
GREENWAY PUBLIC
TRANSPORTATION BUS
ROUTE CHANGES -
WPCOG

Brian Horton, Transportation Planning Manager, and Aaron Kohrs, Mobility Manager, from the Western Piedmont Council of Governments (WPCOG) were in attendance and presented information about the Greenway Public Transportation Catawba Re-Route 2021 initiative. The Re-Route will be based on a community-led effort and a survey will be forthcoming. The timeframe for the beginning of the expanded service is summer 2021.

PARKS AND TRUST FUND
GRANT UPDATE

Mr. Shook provided an outline and timeline of the Hildebran Parks Plan.

CONSIDER APPROVAL OF
CORONAVIRUS RELIEF
FUND BURKE
MUNICIPALITY PLAN

Mr. Shook reviewed the Coronavirus Relief Fund (CRF) Burke Municipality Plan with Council. The document is to be used by the Town to document the planned use of the CRF monies allotted in Session Law 2020-4. Mr. Shook stated that the Town's allotted portion was \$55,355.00 and that Burke County has reviewed the Town's proposed expenditures for compliance. Council Member Herrell made a motion to approve the Coronavirus Relief Fund Burke Municipality Plan as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None. A copy of the plan is hereby incorporated by reference and made a part of these minutes (Attachment B).

CONSIDER APPROVAL OF
ORDINANCE TO DECLARE
A TEMPORARY ROAD
CLOSURE FOR
SEPTEMBER 12, 2020 FOR
CRUISE IN AND
FIREWORKS

Clerk Sanders stated that HHDA has decided to hold a Cruise In and fireworks on Saturday, September 12th. She stated that the NCDOT has already approved the temporary road closure on a portion of S. Center St. and that an ordinance declaring the same is presented for approval. Council Member Herrell made a motion to approve the Ordinance to Declare a Temporary Road Closure for September 12, 2020 for a Cruise In and Fireworks. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None. A copy of the ordinance is hereby incorporated by reference and made a part of these minutes (Attachment C).

CONSIDER
CANCELLATION OF
RENTAL EVENTS IN TOWN
FACILITIES FOR
SEPTEMBER 2020

Council considered cancellation of rental events in Town facilities for September 2020. After a brief discussion, Council Member Herrell made a motion to allow the pavilion at the park to be rented out with all other Town facilities to remain closed. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None.

CONSIDER
CANCELLATION OF
OCTOBER 3, 2020 YARD
SALE

Clerk Sanders stated that a decision whether to hold the October 3, 2020 yard sale needed to be made soon. She stated that she had concerns that if the event was to be held, attendance might be low in both sellers and buyers. She stated that as of today, no one had signed up to sell. After a brief discussion, Council Member Herrell made a motion to continue with the October 3, 2020 yard sale, provided that at least ten (10) sellers sign up by September 15, 2020. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Smith and Weaver. Nays: Council Member Honeycutt. Absent: None.

CONSIDER REVISION TO
REGULAR MEETING
SCHEDULE FOR
SEPTEMBER 28, 2020
MEETING

Council was in agreement to hold the September meeting in the Council's Chamber remotely. Council Member Herrell made a motion to revise the regular meeting schedule to hold a remote regular meeting on September 28, 2020 that will be closed to the public except for public comments. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None. A copy of the resolution is hereby incorporated by reference and made a part of these minutes (Attachment D).

HHDA TOWER
RENOVATION
FUNDRAISING REPORT

Mr. Shook reported that as of August 17, 2020, HHDA has raised \$2,300.00 for the tower renovation project. He stated that HHDA will be performing additional fundraising opportunities via an advertisement and telephone campaign.

JULY FACILITIES REPORT

The facilities report was provided for review.

JULY DELINQUENT TAX

Tax Collector Sanders provided the July tax report. A copy of the July report is hereby incorporated by reference and made a part of these minutes (Attachment E).

JULY DEPUTY REPORT

The July Deputy report was provided for review.

COMMITTEE REPORTS

Transportation Advisory Committee (TAC) and

Technical Coordinating Committee (TCC) – No report.

WPCOG Policy Board – Mr. Honeycutt provided his report to the Board via email.

Burke Economic Development – Council Member Cline reported that BDI and the Burke Business Park Partners are holding a groundbreaking on September 1, 2020 at 9:00 a.m. at the park to celebrate progress that the construction of the water tank exemplifies.

Recreation and Tourism Committee – No report.

Water Resource Committee – No report.

VEDIC – No report.

Library Board – No report.

OTHER BUSINESS

Council Member Herrell gave a report about the progress of the bridge at Exit 118. The long-term plan for that area has been postponed by DOT to 2024-2026.

Deputy Towery stated that the Burke County Sheriff's Office held a job fair recently that was poorly attended.

Mayor Hildebrand stated that he had received a call from a potential business owner stating his displeasure with the confederate flags.

Council Member Honeycutt asked Council if HHDA can post a notice on the digital signs concerning the tower renovation fundraiser. Council was in agreement.

ANNOUNCEMENTS

None.

ADJOURN

All business being concluded, Council Member Herrell made a motion at 8:07 p.m. to adjourn. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None

I attest these are the approved minutes of the Board.

Alice Sanders, Town Clerk

Wendell Hildebrand, Mayor