



VENDOR INFORMATION AND RULES SEPTEMBER 5

2026

Thank you so much for your interest in participating in the
Town of Hildebran's 2026 Royal Park Festival!

The Royal Park Festival is being held on September 5, 2026.

Vendors will be set up to sell from 11:00 AM to 6:00 PM.

Food Trucks will be set up from 11:00 AM to 9:00 PM.

Music will be playing starting at 5:00 PM to 9:00 PM.

****APPLICATIONS ARE DUE BY JULY 31, 2026.****

*** Please return this page with your vendor application to Haven Ward. ***

Please see the following list and sign and date the bottom of the page acknowledging that you have read and agreed to the following:

- IT IS REQUIRED TO CHECK IN WITH AN EVENT STAFF MEMBER BEFORE STARTING SET UP.
 - There will be a table set up near vendor parking for check-in.
- Vendors will be allowed to arrive as early as 9:00 AM to begin setting up.
- Vendors are to be ready for event attendees by 11:00 AM and are to stay until 6:00 PM to ensure the enjoyment of the festival for all attendees.
- Vendors who are occupying the electrical hook-up spots are required to provide their own extension cords.
- Vendors are to maintain a family friendly environment.
- Vendors are to be mindful of others around them. Please be respectful of attendees and other vendors.
- Vendors are to set up in their designated spot and the booth is to be maintained at all times. If vendors choose to not set up on the day of the event in their designated spot, they will be asked to leave the property with no reimbursement of their booth fee.
 - If there is a specific place you would like to set up, or another vendor you would like to be set up with, please send all information to Haven Ward at haven.ward@hildbrannc.org with the vendor application.
- Vendors are to comply with all laws, ordinances and regulations of the United States, State of North Carolina, Burke County Sherriff's Office and the Town of Hildebran and maintain all necessary paperwork required by law.
- Vendor agrees that the Town of Hildebran will not provide insurance and that the Vendor is responsible for his/her own insurance.
- It is up to the individual vendor to keep the appropriate sales records for IRS and NC Department of Revenue purposes, and, to ensure compliance with the NC Department of Agriculture and Consumer Services (if applicable).

Please contact Haven Ward with any questions at Haven.Ward@hildebrannc.org or call 828.397.5801.

Thank you for your interest in participating in our Royal Park Festival.



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**** Please note that fees are non-refundable unless the Town cancels the event due to weather or unforeseen circumstances. ****

By signing below, vendors are stating that they are aware that if they cause a disturbance to the festival or fail to adhere to these regulations, they will be asked to pack up and leave the property with no reimbursement of their booth fee.

Signature: _____

Date: _____

Please contact Haven Ward with any questions at Haven.Ward@hildebrannc.org or call 828.397.5801.

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