

**TOWN OF HILDEBRAN  
COUNCIL'S CHAMBER  
ALBERT PARKHURST  
MUNICIPAL COMPLEX**

**NOVEMBER 23, 2020  
7:15 PM**

**REMOTE REGULAR  
MEETING MINUTES**

**CALL TO ORDER**

Mayor Hildebrand called the remote regular meeting of the Town Council to order at 7:15 p.m. The meeting was held by simultaneous communication and was streamed live via the Town's YouTube channel.

**INVOCATION**

A moment of silence was observed.

**PLEDGE OF ALLEGIANCE**

Council Member Smith led the Pledge of Allegiance to the United States Flag.

**COUNCIL PRESENT**

The following members of the Board were present: Mayor Wendell Hildebrand and Council Members Derek Cline, Mike Smith and Terry Weaver. Council Member Honeycutt was in attendance via telephone. Council Member Cole Herrell arrived at 7:20 p.m.

**STAFF PRESENT**

The following staff members were present: Attorney Redmond Dill, Town Manager Logan Shook, Town Clerk Alice Sanders, and Finance Officer Fredrick Rankins.

**CITIZENS & MEDIA  
PRESENT**

See attached sheet.

**APPROVAL OF AGENDA**

Council Member Smith made a motion to approve the agenda as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Honeycutt, Smith and Weaver. Nays: None. Absent: Council Member Herrell.

**APPROVAL OF MINUTES**

Council Member Smith made a motion to approve the October 26, 2020 remote regular meeting minutes as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Honeycutt, Smith and Weaver. Nays: None. Absent: Council Member Herrell.

**PUBLIC COMMENTS**

None.

**SPECIAL RECOGNITION**

Mayor Hildebrand presented a plaque with a Key to the Town to Mr. Garry Styles. Mr. Styles recently retired as the owner of Hildebran Shell, previously Hildebran Texaco. He operated the service station for over 48 years.

OLD BUSINESS:

CONSIDER APPROVAL OF  
RESOLUTION APPROVING  
CONVEYANCE OF  
PROPERTY TO ANOTHER  
UNIT OF GOVERNMENT

Town Manager Shook contacted Burke County about the purchase of the old deputy vehicle. He stated that the vehicle is currently worth around \$6,000.00. Burke County offered \$1,400.00 since they recently paid close to \$4,000.00 to repair the transmission as required by the lease agreement between the Town and the County. A resolution approving the conveyance was presented. Council took no action at this time.

HHDA TOWER  
RENOVATION  
FUNDRAISING PROJECT

Lynn Mull reported that HHDA raised \$26,475.00 towards the tower renovation project, exceeding its goal of \$25,000.00 as stated in the agreement between the Town and HHDA. Ms. Mull stated that HHDA has already provided \$4,750.00 to the Town for its portion of the architect fees.

DISCUSSION REGARDING  
TOWER RENOVATION  
PROJECT AND CONSIDER  
APPROVAL OF NOTICE TO  
PROCEED WITH ICARD  
ARCHITECTURE

Mr. Shook stated that since HHDA had secured its funding portion of the tower renovation project, Council should consider enacting a Notice to Proceed to Icard Architecture to determine specs, bid out the project and oversee the project. Mackie Johnson, Architect, with Icard Architecture, was in attendance and addressed Council. He stated that it would be almost impossible for a structural engineer to certify that the tower was structurally sound. He also stated that the tower would not meet current building codes if Council wanted to open the tower to the public. After discussion, Council agreed to keep the tower as a brick monument only and to continue with the plan as stated in the original contract. Council Member Smith made a motion to approve the Notice to Proceed to Icard Architecture for the tower renovation as described in the original contract approved by Council on July 27, 2020, not to exceed \$9,500.00. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None.

NEW BUSINESS:  
CONSIDER APPROVAL OF  
PROCLAMATION FOR  
BURKE COUNTY, NC  
NONPROFIT DAY

Council Member Herrell made a motion to approve the Proclamation for Burke County, NC Nonprofit Day as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None. A copy of the proclamation is hereby incorporated by reference and made a part of these minutes (Attachment A).

CONSIDER REVISION TO  
REGULAR MEETING  
SCHEDULE FOR  
DECEMBER 21, 2020  
MEETING

Council Member Herrell made a motion to amend the Regular Meeting Schedule to hold a remote regular meeting on December 21, 2020 in the Council’s Chamber that is closed to the public except for public comments and to stream the meeting live via the Town’s YouTube channel. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None. A copy of the resolution is hereby incorporated by reference and made a part of these minutes (Attachment B).

FACILITIES REPORT

Mr. Shook reported the following in addition to the report:

- A new counter top has been installed in the gym concession stand area.
- A small sinkhole near the right entrance of the gym has developed and West Consultants is looking at repairing.
- Touchless soap and hand dryers have been installed in the gym, municipal complex, and auditorium.
- We are having issues with bats and Terminex is working on getting a team to resolve the issue.

DELINQUENT TAX  
REPORT

Tax Collector Sanders provided the October tax report. A copy of the report is hereby incorporated by reference and made a part of these minutes (Attachment C).

DEPUTY REPORT

The October Deputy report was provided for review.

COMMITTEE REPORTS

Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) – Council Member Herrell stated that most all DOT projects have been delayed; however, the project at the bridge at Exit 118 is still scheduled to begin in the spring. It was mentioned that there would be milling on the shoulder at Exit 119. Also, Mr. Shook will reach out to DOT to determine when they will be able to fix the lighting issue at Exit 119.

WPCOG Policy Board – No report.

Burke Economic Development – No report.

Recreation and Tourism Committee – No report.

Water Resource Committee – No report.

VEDIC – No report.

Library Board – No report.

BUILDING REUSE  
PRESENTATION, ALAN  
WOOD, PRESIDENT/CEO  
BURKE DEVELOPMENT  
INC

Alan Wood, President/CEO Burke Development Inc, discussed an upcoming building reuse for Project Downy. He stated that the company would be applying for a \$100,000 grant, with Burke County and Hildebran splitting a \$5,000 match. The company will be up fitting the old Adden Furniture building and will create at least 19 jobs with a salary around \$40,000 per job. An authorizing resolution was presented for approval. Council Member Herrell made a motion to approve the Authorizing Resolution, Rural Economic Development Division, NC Department of Commerce, Building Reuse Project, 2020 Project Downy Building Reuse Application as presented in the amount of \$2,500.00 and a budget amendment for same. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None. A copy of the resolution and budget amendment are hereby incorporated by reference and made a part of these minutes (Attachment D and E).

CLOSED SESSION

Council Member Herrell made a motion at 7:50 p.m. to recess into closed session pursuant to N.C.G.S 143-318.1(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None.

Council Member Herrell made a motion to return to open session at 8:01 p.m. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None.

OTHER BUSINESS

None.

ANNOUNCEMENTS

Mr. Shook stated that a company will be opening in the old Frankie T's and Vape Shop soon. At this time, the company will not be applying for a façade grant.

Council Member Smith commended HHDA for their efforts in raising funds for the tower renovation project.

The White Oak trailer park was discussed.

ADJOURN

All business being concluded, Council Member Honeycutt made a motion at 8:07 p.m. to adjourn. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Honeycutt, Smith and Weaver. Nays: None. Absent: None.

I attest these are the approved minutes of the Board.

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Alice Sanders, Town Clerk

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Wendell Hildebrand, Mayor