

**TOWN OF HILDEBRAN  
COUNCIL'S CHAMBER  
ALBERT PARKURST  
MUNICIPAL COMPLEX**

**OCTOBER 26, 2020  
7:15 PM**

**REMOTE REGULAR  
MEETING MINUTES**

CALL TO ORDER

Mayor Hildebrand called the remote regular meeting of the Town Council to order at 7:15 p.m. The meeting was held by simultaneous communication and was streamed live via the Town's YouTube channel.

INVOCATION

A moment of silence was observed.

PLEDGE OF ALLEGIANCE

Council Member Cline led the Pledge of Allegiance to the United States Flag.

COUNCIL PRESENT

The following members of the Board were present: Mayor Wendell Hildebrand and Council Members Derek Cline, Mike Smith and Terry Weaver. Council Member Cole Herrell arrived at 7:19 p.m. Council Member Honeycutt was absent.

STAFF PRESENT

The following staff members were present: Attorney Redmond Dill, Town Manager Logan Shook, Town Clerk Alice Sanders, Finance Officer Fredrick Rankins and Town Planner Hunter Nestor.

CITIZENS & MEDIA  
PRESENT

See attached sheet.

APPROVAL OF AGENDA

Council Member Smith made a motion to approve the agenda as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Smith and Weaver. Nays: None. Absent: Council Member Herrell and Honeycutt.

APPROVAL OF MINUTES

Council Member Cline made a motion to approve the September 28, 2020 remote regular meeting minutes as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Smith and Weaver. Nays: None. Absent: Council Member Herrell and Honeycutt.

PUBLIC COMMENTS

None.

OLD BUSINESS:  
CONSIDER APPROVAL OF  
POLICY FOR RENTING  
THE MUNICIPAL  
COMPLEX PARKING LOTS

Town Manager Shook stated that due to recent requests to use the parking lots at the municipal complex, a policy should be considered for consistency among approvals. A proposed policy was presented for consideration. Council

discussed its desire to reduce the proposed deposit and hourly rate from \$100.00 to \$50.00. Council Member Herrell made a motion to approve the Town of Hildebran Municipal Complex Parking Lots Rental Policy, with the amendment that the deposit is reduced to \$50.00 and the hourly rate is reduced to \$50.00 an hour, with a three (3) hour minimum. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Smith and Weaver. Nays: None. Absent: Council Member Honeycutt. A copy of the policy is hereby incorporated by reference and made a part of these minutes (Attachment A).

NEW BUSINESS:

PRESENTATION OF CODE ENFORCEMENT REPORT

Patrick DeMauro, Code Enforcement Officer for the Town, was in attendance and provided an update of all active cases in Town.

CONSIDER APPROVAL OF CONTRACT WITH WPCOG FOR NCGS 160D ZONING ORDINANCE REWRITE

Planner Nestor reported that the General Assembly has enacted significant legislation affecting planning and development regulations in North Carolina. The new Chapter 160D, consolidates current city- and county-enabling statutes (now in Chapters 153A and 160A) into a single, unified chapter, and places these statutes into a more logical, coherent organization. Mr. Nestor explained that the Town's zoning ordinance would need to be updated and a proposed contract with the WPCOG to complete and fulfill this requirement is presented for approval. It was clarified that the fee is included in the current year's budget. Council Member Herrell made a motion to approve the Agreement between the Western Piedmont Council of Governments and the Town of Hildebran for the provision of 160D technical planning assistance for the time period of January 1, 2021 to June 30, 2021, not to exceed \$12,000.00, as presented. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Smith and Weaver. Nays: None. Absent: Council Member Honeycutt. A copy of the agreement is hereby incorporated by reference and made a part of these minutes (Attachment B).

PRESENTATION OF SALES TAX REPORT

Mr. Shook presented an update on the sales tax funds received from April to August 2020. He stated that the Town received more funds than were projected due to the COVID-19 pandemic. He stated that the Town should continue to be conservative with spending and future projects.

CONSIDER REVISION TO  
REGULAR MEETING  
SCHEDULE FOR  
NOVEMBER 23, 2020  
MEETING

Council Member Herrell made a motion to amend the Regular Meeting Schedule to hold a remote regular meeting on November 23, 2020 in the Council’s Chamber that is closed to the public except for public comments, and to stream the meeting live via the Town’s YouTube channel. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Smith and Weaver. Nays: None. Absent: Council Member Honeycutt. A copy of the resolution is hereby incorporated by reference and made a part of these minutes (Attachment C).

HHDA TOWER  
RENOVATION  
FUNDRAISING REPORT

Mr. Shook reported that Lynn Mull with HHDA stated that HHDA has raised \$17,525.00 for the renovation of the tower.

FACILITIES REPORT

The September facilities report was provided for review. Mr. Shook provided the following additional updates:

- There is a constant leak in the auditorium lobby that has been evaluated by two roofing companies. It is possibly a leak from the A/C duct work.
- Main Ave E is now on the list to be mowed with a long arm by the DOT.
- The old deputy vehicle could be sold and it was the consensus of Council to move forward with that process.
- Cameras have been ordered for the park and should be installed in November or December.
- The Town received two (2) applications for the open maintenance position.
- There have been reports about bats in the chimney in the community center as well as the gym. He will continue to reach out to Terminex.

DELINQUENT TAX  
REPORT

Tax Collector Sanders provided the September tax report. A copy of the report is hereby incorporated by reference and made a part of these minutes (Attachment D).

DEPUTY REPORT

The September Deputy report was provided for review.

COMMITTEE REPORTS

Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) – Mr. Shook – No Report.

WPCOG Policy Board – No report.

Burke Economic Development – Council Member Cline stated that the committee held an audit presentation and discussed the need for more housing.

Recreation and Tourism Committee – No report.

Water Resource Committee – No report.

VEDIC – No report.

Library Board – No report.

#### OTHER BUSINESS

HHDA, along with all other Burke County towns and cities, has cancelled the Hildebran Christmas parade and is considering a drive-by Santa/tree lighting event.

Mr. Shook stated that the Town needed pictures showing the CVS property at night without proper lighting in order to move forward with a zoning ordinance violation.

Mr. Shook stated that he received a request from Karen Robinson to allow the seniors the use of the gym to conduct exercise classes at no cost. After discussion, Council Member Herrell stated that he would reach out to Ms. Robinson for possible alternative locations. No action was taken.

#### ANNOUNCEMENTS

Mr. Shook stated that there are two potential businesses that are looking at the old Frankie T's location and that the businesses are in the process of getting quotes to apply for a Façade Grant.

#### ADJOURN

All business being concluded, Council Member Herrell made a motion at 8:10 p.m. to adjourn. The motion was approved by the following **roll call vote**: Ayes: Council Members Cline, Herrell, Smith and Weaver. Nays: None. Absent: Council Member Honeycutt.

I attest these are the approved minutes of the Board.

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Alice Sanders, Town Clerk

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Wendell Hildebrand, Mayor