

**TOWN OF HILDEBRAN  
TOWN HALL**

**APRIL 28, 2014  
7:00 p.m.**

**REGULAR MEETING  
MINUTES**

**CALL TO ORDER** Mayor Cook called the Regular Meeting of the Town Council to order at 7:00 p.m.

**COUNCIL PRESENT** The following members of the Board were present: Mayor Cook, Council Members Banks, Hildebrand, Hollowell, B. Lowman and L. Lowman.

**STAFF PRESENT** The following staff members were present: Attorney Redmond Dill; Office Manager Fredrick Rankins; Town Clerk Alice Sanders; Town Planner Jon Pilkenton and Town Planner Laurie Locicero.

**CITIZENS PRESENT** See attached list.

**MEDIA** No one from the media was in attendance.

**INVOCATION** Mayor Cook called for a moment of silence.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States flag was led by two members of the Historic Hildebran Youth Government Council.

**ADOPTION OF AGENDA** Council Member L. Lowman made a motion to amend the agenda to add “closed session pursuant to NC General Statute 143-318.11 (a) (1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the Statutes” after “Burke Development Incorporated Overview.” All voted in favor.

Council Member Hildebrand made a motion to adopt the agenda as amended. All voted in favor.

**APPROVAL OF MINUTES** Council Member Banks made a motion to approve the Regular Meeting Minutes-March 24, 2014; Closed Session Minutes-March 24, 2014; Special Meeting Minutes-March 31, 2014; Special Meeting/Budget Workshop Minutes-April 16, 2014; and Special Meeting/Budget Workshop Closed Session Minutes-April 16, 2014. All voted in favor.

**PUBLIC COMMENT** Richard Bell expressed his concerns regarding the zoning ordinance and corner visibility.

**RESPONSE TO CITIZEN COMMENT SHEET** No citizen comment sheets were submitted.

OLD BUSINESS:

EVENT  
ANNOUNCEMENT

Mayor Cook thanked Council Members B. Lowman and L. Lowman; Libby and Keith Fields; Mike and Lori Orders; Council; and employees who volunteered to help with the Town Easter events. She stated the events were very successful.

SEWER  
INFILTRATION  
PROJECT UPDATE

Office Manager Rankins reported that he had received a flow monitoring report from the City of Hickory for the meter testing after two major rain events. He distributed the report and the summary for the test reads as follows: "Due to high peaking factors and excessive I/I volume, the areas upstream of both of these meters are recommended for I/I identification and reduction activities. I/I identification should include manhole inspections, smoke testing, and selective television inspection. Rehabilitation based on these findings should then be performed. After rehabilitation is complete, post-rehabilitation flow monitoring should be performed to confirm the effectiveness of the I/I reduction activities and to determine if additional measures are required". No action was taken by Council.

ANNEX BUILDING  
PURCHASE  
AGREEMENT-  
APPROVAL

Attorney Dill reported that a copy of the purchasing agreement between the Burke County School Board and the Town is in the agenda packet. He stated that the Board has approved and signed the agreement and it is awaiting Mayor Cook's signature. He stated that the property has been surveyed. He stated once the resolution is approved, he will contact the School Board Attorney, Chad Donnahoo, and he will send the Town the deed. He stated the School Board Maintenance person will have all of the School Board's property removed by tomorrow, April 29th.

Council Member Hollowell made a motion to approve the purchase agreement between the Burke County School Board and the Town. All voted in favor.

NEW BUSINESS:  
BURKE  
DEVELOPMENT  
INCORPORATED  
(BDI) OVERVIEW-  
SCOTT DARNELL

Scott Darnell gave an overview of Burke Development Incorporated's (BDI) responsibilities. He stated that BDI is a public/private partnership that is focused on economic development for the County. He stated every municipality in the County is a member of BDI except Glen Alpine and Connelly Springs, who have never participated. He explained that the Board is structured in that the smaller towns, Hildebran, Drexel and Rutherford College, rotate a seat every three years. He stated that Hildebran made a request to have a permanent seat and not rotate. He stated that a majority of BDI's funding comes from Burke County, the City of Morganton and the Town of Valdese. He stated that in order to change the Board, a per capita funding is required based on the number of people in the town. He reported that Hildebran's population is 1,992. He stated the amount currently paid by the Town is \$4,353 per year and to move forward with Hildebran having a permanent seat on the Board, the cost would be \$6,647 per year. He

stated that if Connelly Springs and Glen Alpine choose to join, it would be \$6,415.10 per year for the Town.

CLOSED SESSION

Council Member B. Lowman made a motion to recess into closed session at 7:27 p.m. pursuant to General Statute 143-318.11 (a) (1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the Statutes. All voted in favor.

Council Member Banks left the meeting at 7:27 p.m. due to illness.

Council Member L. Lowman made a motion to return to open session at 7:49 p.m. All voted in favor.

FUNDING  
REQUEST  
APPROVALS:  
BURKE COUNTY  
REACT, BURKE  
COUNTY PUBLIC  
LIBRARY, HHDA  
FIREWORKS

Council Member Hollowell made a motion to approve the requests from Burke County REACT in the amount of \$2,000; Burke County Public Library in the amount of \$4,000; and Hildebran Heritage Development Association (HHDA) Fireworks in the amount of \$3,000 for the fiscal year 2014-2015 budget and an additional \$500 for the HHDA fireworks in fiscal year 2013-2014. All voted in favor.

RESOLUTION OF  
APPRECIATION TO  
DANA ROBERTS'  
SERVICE TO THE  
WPCOG

Mayor Cook reported that the Western Piedmont Council of Governments (WPCOG) requested municipalities to approve a resolution of support for Dana Roberts in honor of her 43 years of service to the WPCOG but not approve the Resolution until after April 3<sup>rd</sup> in order to keep the celebration a surprise.

Council Member Hildebrand made a motion to approve the Resolution of Support for Dana Roberts. All voted in favor. The Resolution is hereby incorporated by reference and made a part of these minutes (Attachment A.)

COMMUNITY DAY  
EVENT-COUNCIL  
MEMBER L.  
LOWMAN

Council Member L. Lowman requested the Town begin Community Day Events to help Bob and staff with simple cleanup projects in order to save money. He would like for Council and the community to help with the events. It was the consensus of Council to hold the first event on Saturday, May 17<sup>th</sup>. Mayor Cook stated that the Town will notify the community via the Town's website.

MARCH TAX  
REPORT

Tax Collector Sanders gave her report for the month of March.

TAX BILLS TO  
RELEASE AD  
ADVERTISE

Tax Collector Sanders provided Council with a list of delinquent real property taxes for 2013 to advertise. Council Member B. Lowman

made a motion to advertise the 2013 delinquent real property taxes. All voted in favor.

Ms. Sanders provided a list of tax bills for Council's approval to release. She reported that thirteen of the bills were for tax years 2001-2003 that are no longer enforceable after 10 years according to N.C.G.S. 104-378 (a) and two bills were for taxes that Burke County reported they did not bill. Council Member L. Lowman made a motion to release the bills as listed. All voted in favor.

DEPUTY REPORT  
GARY TOWERY

Deputy Towery gave his report for the month of March 2014.

MAINTENANCE  
TRUCK UPDATE

Mayor Cook reported that she had found several trucks that were less than \$10,000 but each truck had high mileage. Council Member L. Lowman stated that trucks in the \$10,000 range will most likely have maintenance issues. He stated that in discussion with the Ford dealership, the Town could get an almost new Ford F150 long bed, two-wheel drive truck for \$15,000-\$20,000. He stated that Council Member Hollowell suggested the Town look at the state contract list. Council took no action.

DETERMINE  
BICYCLE AND  
EQUIPMENT  
MINIMUM VALUE  
TO SELL

Mayor Cook asked Council to determine a minimum value for the Town's bicycle and gear in order to sell since Council has already deemed the equipment surplus. Town Clerk Sanders reviewed an appraisal for Council. It was the consensus of Council to set the minimum value to sell the bicycle and equipment at \$500.

BUDGET  
AMENDMENT

Office Manager Rankins reported that the budget ordinance revenues includes \$4,000 for the sale of the Deputy vehicle; \$400 for the sale of the Deputy bicycle and equipment; and \$7,510 from the appropriated fund balance. It was noted that if Council decides to increase the amount in next year's budget for the maintenance vehicle, the appropriated fund balance will increase to \$17,510. Mr. Rankins reported that the expenditures will be \$10,000 for the maintenance truck, \$1,910 for maintenance truck expenses and \$1,000 for the attorney fee for the procurement of the annex building.

Council Member Hollowell made a motion to authorize Mayor Cook to purchase a maintenance truck up to \$20,000. All voted in favor.

Council Member Hildebrand made a motion to approve the budget amendment with the amendment of the additional \$10,000 to purchase a maintenance vehicle. All voted in favor. The Ordinance is hereby incorporated by reference and made a part of these minutes (Attachment B.)

COMMITTEE  
REPORTS &  
UPDATES

Transportation Advisory Committee (COG) – Mayor Cook reported that the road construction at exit 105 is scheduled to be completed in October 2014 and the road construction at exit 104 is scheduled to be completed in April 2015. Mayor Cook also reported that the bridge construction at 33<sup>rd</sup> Street is scheduled to be completed in July. She also reported that the cost for the new transit system will be \$5 million.

Western Piedmont Council of Governments Policy Board – Council Member Hildebrand stated that he did not attend the meeting.

Burke Economic Development – Mayor Cook reported that Mr. Darnell provided an update earlier in the meeting.

Recreation & Tourism Committee (COG) – Council Member B. Lowman reported that Bert Smith stated that he is going to add a hand rail at the stairs near the concession stand at his expense.

Water Resource Committee – Planner Pilkenton stated that the first annual Water Quality Conference will be July 31<sup>st</sup> at Lenoir-Rhyne University and August 1<sup>st</sup> will be the annual Western North Carolina Air Quality conference.

Mr. Pilkenton introduced Laurie Locicero to Council, who will be replacing Mr. Pilkenton in July. Ms. Locicero has been with the WPCOG for almost nine years and also works for the Town of Valdese.

VEDIC (Valdese) – Mayor Cook had no report.

FACILITIES  
UPDATE

Mayor Cook reported that there was a restroom issue in the auditorium over the weekend.

OTHER BUSINESS

Council Member L. Lowman thanked Mr. Pilkenton and Deputy Towery for all their work on getting a property cleaned up.

ANNOUNCEMENTS

None at this time.

ADJOURNMENT

All business being concluded, Council Member B. Lowman made a motion to adjourn at 8:30 p.m. All voted in favor.

I attest these are the approved minutes of the Board.

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Alice Sanders, Town Clerk

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Virginia Cook, Mayor